| Office use only | |
|---|---|
| Issued Date | |
| Received Date | |
| Registration No: | |

# UNIVERSITY OF RUHUNA
# FACULTY OF GRADUATE STUDIES
### Application for Admission to the Postgraduate Degree in

### Master of Business Administration (MBA) Degree Programme – 2024/2025 (20th Batch)

Where space is insufficient, please include details on a separate sheet of paper and attach to this form.

## 1. PERSONAL DATA

| Name in Full: (Use block capitals) | Mr./Ms. |
|---|---|

| Name with initials | Initials: | | Last Name: | |
|---|---|---|---|---|

| Permanent Address: | |
|---|---|

| Official Address: | |
|---|---|

| Address for Communications: | |
|---|---|
| E-mail Address : | |

| Telephone: | Home | |
|---|---|---|
| | Office | |

| Civil Status | | Sex | |
|---|---|---|---|

| NIC No. | |
|---|---|

| Date of Birth | Day | Month | Year |
|---|---|---|---|
| | | | |

## 2. QUALIFICATION SOUGHT: (Please indicate with "X" as appropriate).

| Bachelors Degree from a recognized University | |
|---|---|

**3. ACADEMIC QUALIFICATIONS (attach copies of certificates. Do NOT send originals).**

| Institution | Period | Major Field | Degree/Diploma | Class if any | Year |
|---|---|---|---|---|---|
| | | | | | |

**4. PROFESSIONAL QUALIFICATIONS (Attach copies of certificates. Do NOT send originals).**

| Institution | Period | Field of Study | Qualification | Year |
|---|---|---|---|---|
| | | | | |

**5. WORK EXPERIENCE (Attach support documents)**

| Organization | Period | Position held | Duties and Responsibilities |
|---|---|---|---|
| | | | |

**6. OTHER QUALIFICATIONS (if any)**

**7. RESEARCH WORK (if any)**
List research topics and nature of the research activity undertaken

**8. PUBLICATIONS (if any)**

**9. ACADEMIC AND/OR PROFESSIONAL HONOURS OR AWARDS (ifany)**

**10. SELF ASSESMENT OF PROFICIENCY IN ENGLISH (indicate with "x")**

| Proficiency | Very Good | Good | Fair | Weak |
|---|---|---|---|---|
| Reading | | | | |
| Writing | | | | |
| Conversation | | | | |

**11. REASONS FOR STUDY**

Briefly describe your reasons for wishing to enroll in the Master Degree Programme in ……………………

I certify that the above information is true and correct.    I understand that misrepresentation in the application will cause rejection of the application or revoking acceptance for admission at anystage.

……………….……..                                                     ……………………..
Signature of Applicant                                                     Date

**Post this application with a copy of relevant documents and bank slip under registered post to :**

**Deputy Registrar**
**Faculty of Graduate Studies**
**University of Ruhuna**
**No.115, Sri Dharmarama Mawatha**
**Fort-Matara**

**Please write on the top left hand corner of the envelop : "**...........................................................**"**